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| **TAX ID#:** | **Date:** |
| **Organization:** |  |
| The rates approved in this agreement are for use on grants, contracts and other agreements with the Crime Victim Assistance Division, subject to the conditions in Section III. |
| **Section I. Indirect Cost Rates** |
| **\_\_\_\_ Our agency wishes to use the de minimis rate types and as such these costs will be included on our CVAD budget(s). The de minimis rate is 10% unless a federally negotiated rate is in place.****\_\_\_\_ We are using our federally negotiated rate and have uploaded it in iowagrants.gov****\_\_\_\_ We choose not to use an indirect rate** |
| Effective Period: to\_\_\_\_\_\_\_\_\_\_\_\_\_  |  |

**Iowa Office of the Attorney General**

**Crime Victims Assistance Division**

**Indirect Costs Rate Form**

Use the following to list which expenses you consider indirect costs. Do not include dollar amount. These costs will not be included as direct costs on your budget – even if they were direct expenses on your previous budget. Typically, indirect costs are office supplies, building maintenance, utilities, Board insurance, payroll services. For shelters: certain indirect costs, such as utilities, maintenance can be considered direct costs due to the nature of running a shelter; however, these costs must be allocated appropriated amongst all funding sources.

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