June 21, 2017

Via E-Mail (consumer@iowa.gov)

Attorney General Tom Miller
Office of the Attorney General
Consumer Protection Division
1305 E. Walnut Street
Des Moines, IA 50319

Dear Attorney General Miller:

I represent Frank G. Becicka, PLC ("FGB, PLC") with respect to a recent security incident involving the potential exposure of certain personally identifiable information described in more detail below.

1. Nature of the security incident.

On May 25, 2017, a third-party vendor that provides information-technology and security services to FGB, PLC informed it that unauthorized access to data stored on its network had likely occurred. FGB, PLC immediately initiated an internal investigation and engaged ProCircular, a cybersecurity and compliance firm, to execute an incident response process, which began the morning of May 26. On May 30th, ProCircular concluded that there was no longer a continuing threat of further unauthorized access stemming from the security incident.

From the information gathered during the investigation, it appears that some client files were accessed without authorization, beginning on or about January 6th of 2017. The personal information in these files that may have been subject to unauthorized access includes data typically associated with tax filings, such as name, address, date of birth, Social Security number, and date of last tax filing. FGB, PLC has since become aware that a small number of tax returns have been filed without its authorization using its clients' personal information. FGB, PLC is working with these clients to resolve this situation.

2. Number of Iowa residents affected.

1121 Iowa residents were affected by the incident. A notification letter was sent to the affected individuals on June 15, 2017 via regular mail. Enclosed, please find a sample notification letter containing the disclosures sent to FGB, PLC clients potentially affected by the security incident described herein.

3. Steps FGB, PLC has taken or plans to take relating to the incident.

As described above, immediately upon learning of the possibility of the security incident, FGB, PLC initiated an internal investigation and retained ProCircular, a cybersecurity and compliance

firm. On May 30, 2017, ProCircular concluded that there was no longer a continuing threat of unauthorized access stemming from the security incident. FGB, PLC has taken steps to enhance the security of its network. FGB, PLC has notified law enforcement authorities and is cooperating with their investigation. FGB, PLC is offering potentially impacted individuals credit-monitoring services through CyberScout, free of charge for one year.

4. Contact information.

FGB, PLC remains dedicated to protecting the sensitive personal information on its systems. If you have any questions or need additional information, please do not hesitate to contact me at bcecil@hansenreynolds.com or (414) 455-0073.

Sincerely,
Hansen Reynolds LLC

Bryan J. Cecil
316 N. Milwaukee St.
Suite 200
Milwaukee, WI 53202
bcecil@hansenreynolds.com

ATTACHMENT

«Fname» «Lname»
«In_Care_Of»
«Address»
«City», «State» «Zip»

FRANK G. BECICKA, P.L.C.
Certified Public Accountant

[redacted]

June 15, 2017

«Fname» «Lname»
«In_Care_Of»
«Address»
«City», «State» «Zip»

Re: Data-Security Incident

Dear «Fname» «Lname»:

As a valued part of the Frank G. Becicka Tax family, we understand how important data security is to you. I write to inform you of an incident we recently experienced that unfortunately may have resulted in unauthorized access to your personal information. Because we understand how important the security of your data is to you, I also want to take the chance to inform you of the steps we have taken to resolve this issue and strengthen the security of our systems and network to protect against incidents like these in the future. Finally, this letter also contains information about steps you can take to protect yourself and your personal information.

What Happened?
On May 25, 2017, a third-party vendor that provides information-technology and security services to Frank G. Becicka, PLC informed us that unauthorized access to data stored on our network had likely occurred. We immediately initiated an internal investigation and engaged ProCircular, a cybersecurity and compliance firm, to execute an incident response process, which began the morning of May 26. On May 30th, they concluded that there was no longer a continuing threat of further unauthorized access.

From the information gathered during the investigation, it appears that some client files were accessed without authorization, beginning on or about January 6th of 2017. We have since become aware that a small number of tax returns have been filed without our authorization using our clients' personal information. We are actively working with these clients to resolve this situation. We are not aware of evidence suggesting that anyone has attempted to use the personal information of our other clients for any specific unauthorized purpose, but unauthorized access to this information cannot be ruled out.

What Information Was Involved?
The data that may have been subject to unauthorized access includes personal information typically associated with tax filings, such as your name, address, date of birth, Social Security number, and the date your last tax return was filed.

What We Are Doing
We take our obligation to safeguard your personal information very seriously and have taken measures to protect you and your information. As soon as we became aware of the potential of a data breach on our network, we took the steps referenced above to eliminate the threat of further unauthorized access and remediate any potential harm already done. We have contacted and are working with the relevant legal

* Services marked with an "*" require an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection and in order to confirm your identity.

authorities, including the Internal Revenue Service and Federal Bureau of Investigation, to discuss what steps we can take to protect our clients and to catch the perpetrators of this attack.

Finally, in conjunction with ProCircular, we are enhancing the security of our systems and network making it more difficult for similar incidents to occur in the future.

We are making available to you ***Triple Bureau Credit Monitoring/Triple Bureau Credit Report**** services at no charge. These services provide you with alerts for twelve months from the date of enrollment when changes occur to any of one of your Experian, Equifax or TransUnion credit files. This notification is sent to you the same day that the change or update takes place with the bureau. You will also have access to a dedicated fraud specialist to assist you with any questions you may have concerning this matter. These services will be provided by **CyberScout a** company that specializes in identity theft education and resolution.

To enroll in **Credit Monitoring*** services at no charge, please log on to **https://www.myidmanager.com/promo_code.html** and follow the instructions provided. **When prompted please provide the following unique code to receive services:**

«Fname» «Lname»	**«code»**	**«Spouse_»**	**«spouse_code»**
«a_dep1»	**«adep_code1»**	**«a_dep2_»**	**«adep_code2»**
«a_dep3»	**«adep_code3»**		

If you need guidance with the **CyberScout** services, or to obtain additional information about these services, **please call the CyberScout help line** [redacted] and supply the fraud specialist with your unique code. **You will have six (6) months from the date of this letter to enroll in the credit monitoring services.**

What You Can Do

We deeply regret that this incident could affect you and are alerting you about this issue so you can take steps to protect yourself.

If you choose to place a fraud alert on your own, you will need to contact one of the three major credit agencies directly at:

Experian (1-888-397-3742)	**Equifax (1-800-525-6285)**	**TransUnion (1-800-680-7289)**
P.O. Box 4500	**P.O. Box 740241**	**P.O. Box 2000**
Allen, TX 75013	**Atlanta, GA 30374**	**Chester, PA 19016**
www.experian.com	www.equifax.com	www.transunion.com

Also, should you wish to obtain a credit report and monitor it on your own:

- **IMMEDIATELY** obtain free copies of your credit report and monitor them upon receipt for any suspicious activity. You can obtain your free copies by going to the following website: www.annualcreditreport.com or by calling them toll-free at 1-877-322-8228. (Hearing impaired consumers can access their TDD service at 1-877-730-4204.
- **Upon receipt of your credit report,** we recommend that you review it carefully for any suspicious activity.
- Be sure to promptly report any suspicious activity.

You can also obtain more information about identity theft and ways to protect yourself from the Federal Trade Commission (FTC). The FTC has an identity theft hotline: 877-438-4338; TTY: 1-866-653-4261.

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They also provide information on-line at www.ftc.gov/idtheft. The FTC's mailing address is: Federal Trade Commission, 600 Pennsylvania Avenue, NW, Washington DC 20580.

You may receive information about fraud alerts and security freezes for your credit report by contacting the FTC or the consumer-reporting agencies listed above. We advise that you remain vigilant by reviewing account statements and free credit reports.

For Further Information

If you have questions or need assistance, please call the CyberScout helpline at [redacted] Additionally, you may contact anyone on our team at Frank G. Becicka, PLC to discuss this matter directly. If you have other identity-theft or tax related questions, you can also contact the IRS Identity Protection Specialized Unit at 1-800-908-4490.

Above all, we value the sense of trust we have strived so hard to develop with you. Please accept our sincerest apology for this incident and know that we deeply regret any worry or inconvenience this may cause you. If you would like to speak with us directly about this matter, please call [redacted]

We thank you for your continued support and, as always, for being a member of the Becicka Tax family.

Sincerely,

[redacted]

Frank G. Becicka
Owner

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