

# Application for Renewal of Campground Registration

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- Enclose payment of the \$200.00 renewal fee.
- **NOTE:** Your application will not be considered unless you submit the renewal fee with the application. If an operator sells membership camping contracts without paying a renewal fee, the operator may be fined an amount treble the unpaid fees. (Iowa Code §§ 557B.7 and 557B.14; 61 Iowa Admin. Code § 25.3(6).)

<b>Full name of Membership Campground Operator:</b>
<b>Address:</b>
<b>City, State, Zip Code:</b>
<b>Primary Phone Number:</b>
<b>Email Address:</b>
<b>Changes in information previously filed:</b>
<input type="checkbox"/> No changes have been made to the information previously filed.
<input type="checkbox"/> Changes have been made to the information previously filed, and those changes are attached to this form.
<b>Financial Information</b>
Provide an audited financial statement of the membership campground operator for the most recent fiscal year and an unaudited financial statement for the most recent fiscal quarter. These statements must be prepared by an independent certified public accountant in accordance with generally accepted accounting principles. If you are requesting a waiver of the requirement of an audited statement you must state the reason for your request and you must submit an unaudited financial statement for the most recent year.
<b>Signature Information</b>
This Application for Renewal must be signed by the membership campground operator or by an officer or general partner of the campground operator, or by another person holding a power of attorney for this purpose from the campground operator. If signed by a corporate officer other than the president, attach a copy of the corporate resolution authorizing the officer to sign documents in the name of the corporation. If signed pursuant to power of attorney, a copy of the power of attorney must be attached to this Application for Renewal.
<b>Warning</b>
THE USE OF FALSE OR MISLEADING INFORMATION OR CONCEALMENT OF MATERIAL FACTS IN THIS APPLICATION FOR RENEWAL OR THE FAILURE TO FILE TIMELY AMENDMENTS ARE GROUNDS FOR DENIAL, SUSPENSION OR REVOCATION OF REGISTRATION AND/OR FOR THE IMPOSITION OF A FINE OF NOT MORE THAN \$5,000.00 AND CONSTITUTES A VIOLATION OF THE IOWA CONSUMER FRAUD ACT, IOWA CODE SECTION 714.16(2)(a).

Signature of Individual Campground Operator

STATE OF \_\_\_\_\_

County of \_\_\_\_\_

I, \_\_\_\_\_, being first duly sworn on oath, depose and state that I am the membership campground operator who signed this Application for Renewal of Registration; that I know the contents thereof; that each of the statements made, and that each of the answers given are true to my own knowledge.

\_\_\_\_\_  
(Please print full legal name)

\_\_\_\_\_  
Signature

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public in and for the  
State of \_\_\_\_\_