



## Release of Information

If release of information is compelled by statutory or court mandate and/or if a subrecipient is compelled to release confidential client information in accordance with agency policy (i.e. if a victim is threatening to harm themselves or others):

1. subrecipients shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
2. subrecipients shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information; and
3. subrecipients shall document the release, notification, (or attempts to notify) and justification for the release in the client's file/electronic record.

