

IOWA DEPARTMENT OF JUSTICE

ATTORNEY GENERAL  
BRENNA BIRD



## Corrective Action

A subrecipient may be put on corrective action if it has exhibited poor financial or programmatic behavior for one or more of the following reasons.

- a. It demonstrates unsatisfactory administrative capacity. Examples include but are not limited to:
  - Consistent high turnover of executive staff;
  - Consistent delinquent program claims, reports and/or contracts;
  - Missing client files;
  - Failure to address issues identified at a site monitoring visit;
  - Findings of discrimination; and/or
  - Exhibits poor board governance that affects service delivery, etc.
- b. It is not financially competent/stable. Examples include but are not limited to:
  - Unresolved audit findings;
  - Significant and continuous claim errors;
  - Financial concerns after on-site monitoring or a desk review; or
  - Other issues concerning financial grant management.
- c. It is not/has not met the goals and deliverables outlined in grant contract.

After repeated efforts to assist an organization to improve performance with little to no progress, Staff will consult and recommend to the VSS Administrator that an organization be placed on corrective action. Staff will outline factors to be incorporated in a corrective action plan and a desired timeline for completion, and/or they will direct the program to create a corrective action plan with a desired timeline and deadline to submit it to Victim Assistance Section for approval.

