Emergency Site Monitoring

Victim Assistance may elect to conduct an emergency site monitoring visit when there is an allegation or indication any of the following may be occurring:

- Financial waste, fraud or abuse
- Client/staff mistreatment to include sexual harassment
- Violations of staff/client civil rights
- Discriminatory practices
- Unsafe conditions in a program/shelter
- Violation of state or federal certified assurances

Depending on the allegation, Victim Assistance may not provide notice to the grantee prior to coming on site for emergency monitoring. If directed, program staff and or program board members may be required to attend the emergency monitoring visit. Victim Assistance may interview staff, clients and/or board members individually or in groups. Victim Assistance will present the allegation either during, or upon conclusion of the emergency site visit. Victim Assistance will provide a summary report including any corrective action(s) to be taken by the grantee. This report will be provided to the board chair and executive director of the agency.

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